

## PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

### GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on September 6, 2012, at 7:00 p.m., at Green Bay Fire Station #4, West Point Road, Green Bay, WI.

Present: Kevin Tielens, Kevin Krueger, Brad Neville, Gregg Staszak, Kyle Lauf, Dan Kerkhoff, Randy Lind, Eric Johnson, Joe Gabe, John Schweitzer, Terry Rottier, Doug Peters, Lance Catalano, Rick Davidson, Steve Zich, Fred Laitinen, Tom Hendricks, Greg Steenbock, Ryan Meader, Dave Steffens, Derek Wicklund, Brad Muller

#### Item #1. Adoption of Agenda.

Motion was made by Kerkhoff and seconded by Steenbock to adopt the agenda. **Motion carried.**

#### Item #2. Review Minutes of Previous Meeting.

Kerkhoff wanted to clarify in the May 2012 minutes under Item #4 that the next meeting set for June 14, 2012, was pertaining to the Board of Directors, not the General Membership. The minutes were then approved.

#### Item #3. Report of Task Force Activities.

06-27-12	2647 Mercier Rd., New Franken (barn/undetermined)
06-30-12	4853 Kewaunee Rd., Denmark (house/undetermined)
07-24-12	1404 View Ln., Ashwaubenon (single-family residence)
08-03-12	1133 Cherry St., Green Bay (residence/under investigation)
08-06-12	212 Alvina St., Green Bay (apartment/accidental)
08-26-12	6029 Benecke Rd., Denmark (unoccupied residence/under investigation)
08-31-12	2140 Short Rd., Lawrence (business/undetermined)
09-04-12	342 S. Quincy St., Green Bay (apartment/undetermined)

Catalano informed that a Crime Stoppers tip will be put out with photos of two suspects in reference to the Cimarron Lane fire last year in an attempt to get more information on suspects.

#### Item #4. Information from Board of Directors Meeting.

There was not a quorum at the last Board meeting in June, so the meeting was cancelled. The next meeting is set for September 20, 2012.

Item #5. Old Business.

Muller reminded to notify him of any phone and/or e-mail changes. He stated the bylaws have not yet been updated. He also stated that the arson van broke down again.

Item #6. New Business.

A. Elect vice-president to replace Glenn Deviley.

Muller stated that Deviley has retired and someone needs to replace him to finish his term as vice-president until September 2013. Motion made by Gabe and seconded by Catalano to appoint Johnson as vice-president. **Motion carried.**

Muller stated that the 2007 and 2008 fire investigation files need to be gone through for either scanning or shredding. Neville and Gabe volunteered to do this.

Muller stated the fall IAAI conference is November 2-4, 2012, in Wisconsin Dells.

Muller stated that someone will need to take over as the task force coordinator when he is finished in September 2013. If someone is interested, he would like to get together with him/her so he can show him/her the ropes.

Kerkhoff gave thanks to the interns for coming out to fire investigations, that their help is greatly appreciated.

Deviley as well as Dave Seidl who were investigators are now retired from the Task Force. Muller received one investigator application. Another letter will be sent out to the fire chiefs to try to recruit one more investigator. Muller stated that he will have plaques made for Deviley and Seidl to give to them at the General Membership meeting in December.

Gabe stated that the Green Bay Fire Department has gone to the BATS system, which will eventually be mandated for everyone in fire reporting. He stated that the Brown County bomb squad is hosting a conference the last week of September at Comfort Suites which will include BATS training that anyone may attend for free.

It was mentioned that witnesses are taking pictures of fire scenes with their cell phones and if there is an easy way to download these photos onto a disc or computer. It was suggested purchasing portable SD card readers.

Item #7. Juvenile Firesetter Business.

No JFS information presented as Nick Craig was not present.

Item #8. Other Matters.

A. Discuss replacing meal after meetings with snacks.

The consensus of the members in attendance was that the meal be replaced with snacks as it will be easier and cheaper. Figure spending about \$20 per meeting.

Gabe has downloadable short questionnaires for structure and vehicle fires for your use if anyone is interested.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting is set for Thursday, December 6, 2012, at 7:00 p.m. at Howard Fire Station #1, 2456 Glendale Avenue, Green Bay, WI.

Item #10. Training.

There was no training.

Motion made by Steenbock and seconded by Catalano to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent  
Recording Secretary